

Policy Manual – Schools

S.18 – Official School Closing Ceremonies

The mission of Catholic Education in Hamilton-Wentworth, in union with our Bishop, is to enable all learners to realize the fullness of humanity of which Our Lord Jesus Christ is the model.

Policy Statement

1. An appropriate ceremony and reception shall be arranged for the official closing of a school.
2. The Superintendent of Education responsible for the school to be closed shall, **in consultation with the school principal**, initiate and direct the necessary planning and arrangements for an appropriate closing ceremony.
3. If acceptable to the parish priest affiliated with the school, a Mass of Thanksgiving may precede the official school closing ceremonies.
4. When a Mass of Thanksgiving is offered in the school affiliated church, if acceptable to the parish priest, the school closing ceremonies could take place immediately following the Mass in the church and then for the reception/social gathering to take place back at the school.
5. All communication relating to the closing of a school, the attendant reasons for having to close a school, plans for the relocation of students affected by the closing and plans for the official closing ceremonies shall be co-ordinated through the Boards' **Media and Communications Manager**.

Purpose

The closing of a school is a time to acknowledge and celebrate the contribution the school has made to students, the Hamilton-Wentworth Catholic District School Board, church and broader community. An official closing ceremony honours those contributions.

Responsibility

Director of Education

Regulations

Related Board Committee

Committee of the Whole

Policy Review Date:

BM Original Policy Approved: 29 June 2010

Revisions: 7 April 2015, 06 October 2020

To be reviewed every three years