



Hamilton-Wentworth Catholic District School Board  
*Believing, Achieving, Serving*

## **Policy Manual – Human Resources**

### **H.T.20 Assistant to the Principal – Elementary School Position**

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#### **Policy Statement**

The Hamilton-Wentworth Catholic District School Board shall provide an opportunity for professional growth to staff members at the elementary level who aspire to leadership positions.

#### **Purpose**

To prepare candidates who aspire to the position of principalship in a Catholic school by providing them with opportunities to develop their personal skills, leadership resources and Catholic school-level leadership skills (as outlined in The Ontario Leadership Framework Sept. 2013).

#### **Responsibility**

**Superintendent of Education**

**Human Resources Department**

#### **Policy Review Date:**

BM Original Policy Approved 28 June 1994.

Revisions: 5 November 1996, 7 November 2000, 1 June 2004, 2 June 2009, 6 May 2014,  
6 November 2019

To be reviewed every three years