



**Request for Transportation Service Reconsideration**

The provision of student transportation is provided by the Board on the basis of ST.01 - Student Transportation policy and ST.01 Student Transportation procedure. Should a parent/guardian believe that the transportation arrangements are not consistent with the Student Transportation policy and procedure, a review of those arrangements can be requested. Please submit your request to the General Manager of Hamilton-Wentworth Student Transportation Services.

<b>Date:</b>	_____		
<b>Name of Parent/Guardian:</b>	_____		
<b>Student Name</b>	_____		
<b>Home Address</b>	_____		
<b>School</b>	_____	<b>Grade</b>	_____
<b>Phone No:</b>	_____		
<b>Email:</b>	_____		
<b>Pick-up/drop off location:</b>	_____		

**Brief description of request:**

1. Describe your request and specify, if relevant, which policies and/or procedures were not followed or what new information/facts pertinent to your initial request should be considered?
  
  
  
  
  
  
  
  
  
  
2. Describe attempts at resolution: With whom did you talk? When? What was the outcome? What resolution are you expecting?

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Signature