

SUPERVISED ALTERNATIVE LEARNING (SAL)  
AND OTHER EXCUSALS FROM ATTENDANCE  
AT SCHOOL

S.A.02

PROCEDURES

1. When an application for a supervised alternative learning program is made, the principal shall:
  - a) forward the application to the secretary of the SAL committee; and
  - b) submit a copy of the application to the Manager of Social Work Services.
2. When the SAL Committee either rejects or approves an application the secretary of the committee shall notify the principal, the Manager of Social Work Services, the pupil and the parent/guardian of the decision of the committee.
3. When a parent/guardian of a child disagrees with the determination of the committee to reject an application and wishes to bring further relevant information to the attention of the Committee and notifies the secretary in writing, within 10 school days, of the disagreement setting out the reasons, the Committee may review the decision with which the parent/guardian disagrees and, as the case requires, with or without hearing the parent/guardian,
  - a) approve the application and prescribe a program;
  - b) confirm or alter the program; or
  - c) refuse to review its determination or the program that it had prescribed.
4. The Committee shall notify in writing the principal, the Manager of Social Work Services, the pupil and the parent/guardian of the decisions it has taken in respect of the notification given by the parent/guardian.

NOTE: Further reference to provisions such as the powers and duties of the attendance counsellor/social worker, responsibilities of teachers or other staff members, achievement reports, and residential requirements are contained in the said Regulation 374/10.

Related Actions: Part-time Studies

1. Part-time study is a way of maintaining a link to education for a student who might otherwise **quit** school entirely. .../2

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2. For 16-17 year olds, for compassionate reasons (e.g. child birth, caring for ill parent, social anxiety), for up to one school year and based on the principal's approval.
3. SAL process is not required for part-time studies.

Revised: March 1, 2016