

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: June 6, 2023

ITEM 1      OPENING PRAYER

The Chairperson called the meeting to order at 5:42 p.m. Trustee M. Valvasori led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriams for the following deceased employees and relatives of employees of the Board: Mrs. M. Madalena-Shevalier, Mrs. A. .Zavodni, Mrs. M Frade, Mr. F. Bozzo, Mr. J. Ferrari and Mr. D. Molinaro.

ITEM 2      NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS  
EXCUSING ABSENCE

Regrets were received by Trustee P. Homerski

MOTION:

THAT THE ABSENCE OF TRUSTEE P. HOMERSKI BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mr. A. D’Intino, Mrs. J. Angelini, Mrs. E. Agostino, Mrs. M. Nardini, Mr. J. Valvasori, and Mr. M. Valvasori.

DIRECTOR OF EDUCATION:      Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education

Mrs. N. Degiuli, Controller of Business

Mr. D. DiFrancesco, Superintendent of Education

Mr. P. Ferrie, Senior Manager, Facility Management Services

Mr. H. Hucal, Superintendent of Education

Mrs. T. Kovach, Superintendent of Education

Mrs. L. Palermo, Senior Manager HR Labour/Employee. Relations

Mr. A. Romano, Superintendent of Human Resources

Mrs. S. Scime, Assistant Superintendent of Education

RECORDING SECRETARY: Mrs. K. Krueger

B-23-6-2

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. E. Agostino                      CARRIED

ITEM 4      DECLARATIONS OF INTEREST

Mrs. E. Agostino declared a conflict with items 8 (c) sister-in-law is a teacher  
Mrs. M. Nardini declared a conflict with items 8 (c) children work for the board

ITEM 5      CONFIRMATION OF MINUTES:

- a)      Committee of the Whole Minutes of May 2, 2023 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF THE MAY 2, 2023 MEETING BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. A. D'Intino                      CARRIED

- b)      Board Minutes of May 2, 2023 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF MAY 2, 2023 BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. M. Valvasori                      CARRIED

- c)      Committee of the Whole Verbal Report of June 6, 2023

- i)      Co-Hosting Ontario Catholic School Trustees' Association 2024 General Meeting and Conference

MOTION:

THAT THE CHAIR OF THE BOARD BE AUTHORIZED TO INFORM THE OCSTA AND THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD AND THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD OF OUR INTEREST/INTENT TO CO-HOST THE 2024 OCSTA

ANNUAL GENERAL MEETING AND CONFERENCE IN NIAGARA FALLS  
ONTARIO.

MOVER: Mrs. M. Nardini  
SECONDER: Mrs. E. Agostino

CARRIED

ii) 2023 – 2024 Budget Update

MOTION:

THAT THE REPORT, “2023/2024 OPERATING BUDGET UPDATE”, BE  
APPROVED.

MOVER: Mr. A. D’Intino  
SECONDER: Mrs. J. Angelini

CARRIED

iii) School Generated Funds online payment solution update

MOTION:

THAT THE REPORT, SCHOOL GENERATED FUNDS ONLINE PAYMENT  
SOLUTION UPDATE, DATED JUNE 6, 2023, BE RECEIVED.

MOVER: Mr. A. D’Intino  
SECONDER: Mrs. J. Angelini

CARRIED

iv) Tender results #4949 Administration Users laptop refresh

MOTION:

THAT THE BOARD APPROVE THE PURCHASE OF THE LENOVO  
THINKPAD L14 LAPTOP GEN 3 - P/N: 21C2S39300 AND LENOVO  
THINKPAD ULTRA DOCKING STATION FROM AUDCOMP FOR  
\$121,986.20 PLUS APPLICABLE TAXES PER TENDER #4949, AS  
PRESENTED IN THE REPORT DATED JUNE 6, 2023.

MOVER: Mrs. M. Nardini  
SECONDER: Mrs. E. Agostino

CARRIED

v) Tender results# 4951 Roofing Replacement Projects at various

MOTION:

THAT THE BOARD AWARD THE PROJECTS FOR ROOF  
REPLACEMENTS AT ST. ANTHONY DANIEL CATHOLIC ELEMENTARY  
SCHOOL (CES) AND OUR LADY OF THE ASSUMPTION CES

FOUR\_PACK OF PORTABLES, QUOTE #4951, TO GRRC ROOFING FOR THE COMBINED SUM OF \$760,000, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2023.

THAT THE BOARD AWARD THE PROJECT FOR ROOF REPLACEMENT AT ST. MARGARET MARY CATHOLIC ELEMENTARY SCHOOL, QUOTE #4951, TO FLYNN CANADA LTD. FOR THE SUM OF \$407,480, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2023.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

- vi) Tender results #4957 Board wide annual hot water boiler preventative maintenance

MOTION:

THAT THE BOARD AWARD THE CONTRACT TO PROVIDE ANNUAL PREVENTIVE MAINTENANCE SERVICES FOR ALL BOARD OWNED HOT-WATER BOILERS, QUOTE #4957, TO MOORE ENVIRONMENTAL SERVICES LTD. FOR THE TWO-YEAR EXPECTED COST OF \$113,520, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2023.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. E. Agostino

CARRIED

- vii) Tender results #4959 Lighting replacement and acoustic ceiling installation at St John the Baptist CES, Corpus Christi CES and St Eugene CES

MOTION:

THAT THE BOARD AWARD THE PROJECT TO REPLACE THE EXISTING LIGHTING WITH LED LIGHT FIXTURES AND TO INSTALL ACOUSTIC DROP CEILINGS AND BULKHEADS FOR THE STAFF ROOM, 12 CLASSROOMS AND THE SPECIAL EDUCATION OFFICE AT ST. JOHN THE BAPTIST CATHOLIC ELEMENTARY SCHOOL, QUOTE #4959, TO BAS GENERAL CONTRACTING LTD. FOR THE SUM OF \$117,779, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2023.

MOVER: Mrs. J. Angelini

SECONDER: Mr. M. Valvasori

CARRIED

- viii) Tender results #4964 New portables set up connection at St. Eugene CES and St Thomas the Apostle CES

MOTION:

THAT THE BOARD AWARD THE PROJECTS TO PROVIDE ELECTRICAL AND WIFI CONNECTIVITY, ASSOCIATED HARDWARE, PROTECTIVE SCREEN GUARDING AND FOUNDATION PERIMETER SKIRTING FOR THE NEW SINGLE PORTABLE AT ST. EUGENE CATHOLIC ELEMENTARY SCHOOL AND THE TWO NEW PORTABLES AT ST. THOMAS THE APOSTLE CATHOLIC ELEMENTARY SCHOOL, QUOTE #4964, TO BAS GENERAL CONTRACTING LTD. FOR THE COMBINED SUM OF \$185,849, PLUS HST, AS PRESENTED IN THE REPORT DATED JUNE 6, 2023.

MOVER: Mr. J Valvasori

SECONDER: Mrs. E. Agostino

CARRIED

ix) Special Education Programs and Services 2023-2024

MOTION:

THAT THE REPORT, HWCDSB SPECIAL EDUCATION PROGRAMS AND SERVICES 2023-2024, AND HWCDSB PARENTS'/GUARDIANS' GUIDE TO SPECIAL EDUCATION PROGRAMS AND SERVICES 2023-2024, DATED JUNE 20, 2023, BE APPROVED

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

The following reports were moved with one motion

x) Pastoral Services Employee Assistance Program Annual Report

MOTION:

THAT THE REPORT, PASTORAL SERVICES EMPLOYEE FAMILY ASSISTANCE PROGRAM ANNUAL REPORT - SEPTEMBER 2021 TO AUGUST 2022, DATED JUNE 6, 2023, BE ACCEPTED AS AN ITEM OF INFORMATION.

xi) Annual Report of the Occupational Health and Safety Program

MOTION:

THAT THE ANNUAL REPORT ON THE OCCUPATIONAL HEALTH AND SAFETY PROGRAM AND ACCIDENT/INCIDENT PERFORMANCE, DATED JUNE 6, 2023, BE RECEIVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. A. D'Intino

CARRIED

- xi) Future use of former St Brigid Catholic Elementary school (in camera)

MOTION:

THAT THE BOARD APPROVE THE 24 SMITH AVENUE, HAMILTON PROPERTY AS NOT REQUIRED FOR THE PURPOSES OF THE BOARD.

THAT THE BOARD AUTHORIZE THE CHAIR AND DIRECTOR OF EDUCATION/ASSOCIATE DIRECTOR OF CORPORATE SERVICES AND TREASURER TO FINALIZE A FIVE (5) YEAR LEASE OF THE FORMER ST. BRIGID CATHOLIC ELEMENTARY SCHOOL WITH NIWASA KENDAASWIN TEG.

MOVER: Mrs. J. Angelini

SECONDER: Mr. L. Agro

The following reports were moved with one motion

- xii) Appointment- Elementary Principal (in-camera)

MOTION:

THAT THE APPOINTMENT OF JOANNA SHAMON TO THE POSITION OF ELEMENTARY PRINCIPAL, EFFECTIVE SEPTEMBER 1, 2023, WITH AN INITIAL PLACEMENT AT ST. JOHN THE BAPTIST CATHOLIC ELEMENTARY SCHOOL BE RECEIVED

- xiii) Appointment - Elementary Vice Principal (in-camera)

MOTION:

THAT THE APPOINTMENT OF JENNIFER SMITH TO THE POSITION OF ELEMENTARY VICE-PRINCIPAL, WITH AN INITIAL PLACEMENT AT ST. EUGENE CATHOLIC ELEMENTARY SCHOOL BE RECEIVED

- xiii) Pre-qualification List for position of Secondary Vice-Principal (in-camera)

MOTION:

THAT THE APPOINTMENT OF SEBASTIAN CROSTA AND LISA GAMBALE TO THE PRE-APPROVED LIST FOR THE POSITION OF SECONDARY VICE- PRINCIPAL FOR THE TWO-YEAR PERIOD ENDING JUNE 30, 2025 BE RECEIVED.

- xiv) Appointment Secondary Vice-Principal (In-camera)

MOTION:

THAT THE APPOINTMENT OF LISA GAMBALE TO THE POSITION OF SECONDARY VICE-PRINCIPAL, WITH AN INITIAL PLACEMENT AT BISHOP RYAN CATHOLIC SECONDARY SCHOOL EFFECTIVE SEPTEMBER 1, 2023 BE RECEIVED AS AN ITEM OF INFORMATION.

- xv) Preliminary Elementary and Secondary Principal & Vice-Principal Placements for 2023-2024 (In-camera)

MOTION:

THAT THE PLACEMENTS OF ELEMENTARY AND SECONDARY PRINCIPALS AND VICE-PRINCIPALS FOR THE 2023-2024 SCHOOL YEAR, AS PRESENTED IN THE REPORT DATED JUNE 6, 2023, BE RECEIVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. E. Agostino

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

- a) **Ontario Catholic School Trustees' Association (OCSTA) Correspondence-Patrick J. Daly, President, OCSTA**
- i. Memo dated April 30, 2023 RE: OCSTA 2023 Election Results and Award Recipients
  - ii. Memo dated May 9, 2023 RE: CCCB Permanent Council Issues an Open Letter to the Federal Government and a Message to the Catholic Faithful on Permitting Persons Living with Mental Illness to Access Euthanasia/Assisted Suicide
  - iii. Memo dated May 4, 2023 RE: Survey on in-person attendance requirements for Board & committee Meetings
  - iv. Memo dated May 17, 2023 RE: OCSTA Submission re: Bill 98: Better Schools and Student Outcomes Act, 2023
  - v. Memo dated May 19, 2023 RE: National Food Policy Review
  - vi. Memo dated May 23, 2023 RE: GSN's – Summary of Changes
  - vii. Memo dated May 24, 2023 RE: Ontario Legislative Update
  - viii. Memo dated May 25, 2023 RE: State of Environment in Ontario – Auditor General Report

ix. Memo dated May 26, 2023 RE: Catholic Education: We are called to love May 5-May 10 2024

x. Memo dated May 30, 2024 RE: New OCSTA PD Module for Catholic Trustees

**b) Ontario Catholic School Trustees Association (OCSTA)- Other**

i) Memo dated April 20, 2023 Algonquin & Lakeshore -Catholic District School Board RE: OCSTA Resolution #12-23 School Safety Zone Liaison Committee

ii) April 26, 2023 Board meeting Highlights OCSTA Board of Directors

iii) Memo dated May 5, 2023 On behalf of Niagara CDSB RE: Niagara CDSB Letter re; Trades and Technology Education

**c) Ministry Correspondence-**

i) Email dated May 25, 2023 from S. Lecce, Minister of Education and L.Thompson, Minister of Agriculture, Food and Rural Affairs RE: Enrolment is now open for Fresh from the Farm: Healthy Fundraising for Ontario Schools 2023

MOTION:

THAT ITEMS 6 (a) i-x, 6 (b) i-iii and 6(c) i BE RECEIVED AS ITEMS OF INFORMATION.

MOVER: Mrs. M. Nardini

SECONDER: Mrs. J. Angelini

CARRIED

ITEM 7

PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

a) Special Education Advisory Committee Meeting Minutes of May 11, 2023

Trustee E. Agostino, Committee member, presented the report.

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF MAY 11 2023 BE RECEIVED.

MOVER: Mrs E. Agostino

SECONDER: Mrs. M. Nardini

CARRIED

- b) Religion, Family Life and Faith Formation Committee Meeting Minutes of May 23, 2023

Trustee M Nardini, Committee member presented the minutes.

MOTION:

THAT THE MINUTES OF THE RELIGION, FAMILY LIFE AND FAITH FORMATION COMMITTEE MEETING MINUTES MAY 23, 2023 BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori      CARRIED

ITEM 8      STAFF REPORTS AND RESOLUTION

- a) Awards and Recognition

The Chairperson presented the report He noted the accomplishments of all.

MOTION:

THAT THE REPORT AWARDS AND RECOGNITION AS PRESENTED ON JUNE 6, 2023 BE RECEIVED.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. M. Nardini      CARRIED

- b) Administrative Staff Report- Early Childhood Education

MOTION:

IT IS RECOMMENDED THAT THE RETURNING FROM LEAVES OF ABSENCE, AND RESIGNATIONS OF STAFF NAMED IN THE REPORT DATED JUNE 6, 2023 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. M Nardini

SECONDER: Mr. A. D'Intino      CARRIED

- c) Administrative Staff report- Teaching

MOTION:

IT IS RECOMMENDED THAT THE HIRING, LEAVES OF ABSENCE, RETURNING FROM LEAVES OF ABSENCE, RETIREMENTS AND

B-23-6-10

TERMINATION OF STAFF NAMED IN THE REPORT DATED JUNE 6, 2023  
BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS  
SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE  
CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. J. Angelini

SECONDER: Mr. J. Valvasori

CARRIED

ITEM 9      NOTICES OF MOTION

There was none.

ITEM 10      NEW BUSINESS

There was none.

ITEM 11      ADJOURNMENT/CLOSING PRAYER

Trustee A. D’Intino moved adjournment at 5:57 p.m. and all recited the closing prayer.

---

Mr. P.J. Daly  
Chairperson

---

Mr. D. Hansen  
Director of Education