

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: November 1, 2022

ITEM 1      OPENING PRAYER

The Chairperson called the meeting to order at 6:45 p.m. Trustee Mark Valvasori led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriums for the following deceased employees and relatives of employees of the Board: Narciso Mason and Deris Primo Giavedoni.

ITEM 2      NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS EXCUSING ABSENCE

The Chairperson noted regrets from Student Trustee A. Okpere

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mr. A. D’Intino, Mr. J. Baiardo, Mr. Iorio, Mrs. M. Nardini, Mr. P. Homerski, Mr. J. Valvasori, and Mr. M. Valvasori.

DIRECTOR OF EDUCATION:      Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

OFFICIALS:

Ms. J. Angiolillo, Superintendent of Education  
Mr. D. DiFrancesco, Superintendent of Education  
Mrs. N. Degiuli, Controller of Business Services  
Mr. P. Ferrie, Senior Manager, Facility Management Services  
Mrs. T. Ferrie, Superintendent of Education  
Mr. M. Hucal, Superintendent of Education  
Mrs. T. Kovach, Superintendent of Education  
Mr. A. Romano, Superintendent of Human Resources  
Mrs. S. Scime, Assistant Superintendent of Education

RECORDING SECRETARY: Mrs. K. Krueger

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED.

B-22-8-2

MOVER: Mr. J. Valvasori

SECONDER: Mr. P. Homerski

CARRIED

ITEM 4

DECLARATIONS OF INTEREST

Mr. A. D'Intino declared a conflict with Items 5 (e) 14

Mrs. M. Nardini declared a conflict with Items 5 (e) (14) and 8 (b)

Mr. T. Iorio declared a conflict with Items 5 (e) 14

Mr. J. Valvasori declared a conflict with Items 5 (e) 14

Mr. M. Valvasori declared a conflict with Items 5 (e) 14

ITEM 5

CONFIRMATION OF MINUTES:

- a) Committee of the Whole Minutes of October 4, 2022 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF OCTOBER 4, 2022 MEETING BE APPROVED.

MOVER: Mr. A. D'Intino

SECONDER: Mr. P. Homerski

CARRIED

- b) Board Minutes of October 4, 2022 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF OCTOBER 4, 2022 BE APPROVED.

MOVER: Mr. T. Iorio

SECONDER: Mr. J. Baiardo

CARRIED

- c) Special Committee of the Whole Minutes of October 18, 2022

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF OCTOBER 18, 2022 MEETING BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

- d) Special Board Minutes of October 18, 2022

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF OCTOBER 18, 2022 BE APPROVED.

MOVER: Mr. A. D'Intino  
SECONDER: Mr. P. Homerski

CARRIED

e) Committee of the Whole Verbal Report of November 1, 2022 Meeting

i) By-Laws & Regulations Manual (final approval)

MOTION:

THAT THE BY-LAWS & REGULATIONS MANUAL BE APPROVED.

MOVER: Mr. J. Valvasori  
SECONDER: Mr. T. Iorio

CARRIED

ii) International Languages Elementary Program Minutes of September 28, 2022

MOTION:

THAT THE MINUTES OF THE INTERNATIONAL LANGUAGES MINUTES OF SEPTEMBER 28, 2022 BE APPROVED.

MOVER: Mr. L. Agro  
SECONDER: Mr. J. Baiardo

CARRIED

iii) Meeting Report of the Audit Committee

MOTION:

THAT THE MEETING REPORT OF THE AUDIT COMMITTEE, DATED NOVEMBER 1, 2022 BE RECEIVED.

MOVER: Mr. A. D'Intino  
SECONDER: Mr. M. Valvasori

CARRIED

iv) Class Size Compliance and Enrolment Update 2022-2023

MOTION:

THAT THE REPORT, CLASS SIZE AND ENROLMENT UPDATE 2022-2023, DATED NOVEMBER 1, 2022, BE RECEIVED.

MOVER: Mr. A. D'Intino  
SECONDER: Mr. M. Valvasori

CARRIED

- v) Student and Classroom Device Strategy: Purchase of Devices

MOTION:

THAT THE BOARD APPROVE THE PURCHASE OF 2600 UNITS OF THE LENOVO 300W FROM THE VENDOR CDW CANADA FOR THE AMOUNT OF \$1,187,550.00 PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022

MOVER: Mr. P. Homerski

SECONDER: Mr. M. Valvasori

CARRIED

- vi) Tender Results: On-Call Mobile Security Guard Services For all Board Sites- Quote 4890

MOTION:

THAT THE BOARD AWARD THE CONTRACT FOR MOBILE SECURITY GUARD SERVICES FOR A PERIOD OF TWO YEARS, WITH THE OPTION TO EXTEND FOR UP TO THREE ONE-YEAR PERIODS, QUOTE #4890, TO MIDNIGHT PROTECTION SERVICES LTD. FOR THE ESTIMATED ANNUAL COST OF \$44,821, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

- vii) Tender Results: HVAC Projects at Four Board Sites Quote #4897

MOTION:

THAT THE BOARD AWARD THE HVAC PROJECTS FOR REPLACEMENT OF CRITICAL HVAC SYSTEMS AT ST. CLARE OF ASSISI CATHOLIC ELEMENTARY SCHOOL (CES), REGINA MUNDI CES, HOLY NAME OF MARY CES AND GUARDIAN ANGELS CES, QUOTE #4897, TO L. J. BARTON MECHANICAL INC. FOR A TOTAL SUM OF \$1,875,045, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022.

MOVER: Mr. J. Baiardo

SECONDER: Mr. M. Valvasori

CARRIED

- viii) Tender Results: Wood Shop Dust Collectors Systems Replacement for St. Thomas More Catholic Secondary School and St. Mary CSS Quote #4903

MOTION:

THAT THE BOARD AWARD THE PROJECTS TO REPLACE THE DUST COLLECTOR SYSTEMS AT ST. THOMAS MORE CATHOLIC SECONDARY SCHOOL (CSS) AND ST. MARY CSS, QUOTE #4903, TO BML MULTI TRADES GROUP LTD. FOR THE COMBINED PRICE OF \$572,902, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022.

MOVER: Mr. P. Homerski

SECONDER: Mr. T. Iorio

CARRIED

- ix) Break-in and Damage Report

MOTION:

THAT THE BREAK-IN AND DAMAGE REPORT BE RECEIVED, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022.

MOVER: Mr. J. Baiardo

SECONDER: Mrs. A. D'Intino

CARRIED

- x) Design & Construction Updates

MOTION:

THAT THE DESIGN AND CONSTRUCTION UPDATES REPORT BE RECEIVED, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022.

MOVER: Mr. J. Baiardo

SECONDER: Mr. A. D'Intino

CARRIED

- xi) Sole Provider: HWCDSB Special Projects

MOTION:

THAT THE BOARD APPROVE RISING STARS TO BE THE SOLE PROVIDER OF THE INITIATIVES PRESENTED IN THE REPORT, SOLE PROVIDER: HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD SPECIAL PROJECTS, DATED TUESDAY, NOVEMBER 1, 2022, FOR THE DURATION OF THE 2022-23 ACADEMIC YEAR.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

xii) Annual Statistical Recruitment Report 2021-2022

MOTION:

THAT THE ANNUAL STATISTICAL RECRUITMENT REPORT 2021/2022, DATED NOVEMBER 1, 2022, BE RECEIVED.

MOVER: Mr. A. D'Intino

SECONDER: Mr. M. Valvasori

CARRIED

xiii) Construction Extras for St. Patrick CES

MOTION:

THAT THE BOARD APPROVE THE INCREASE TO TAMBRO CONSTRUCTION LTD. CONTRACT PRICE FOR THE ST. PATRICK CATHOLIC ELEMENTARY SCHOOL, CHILD CARE CENTRE AND COMMUNITY HUB BY \$350,000, PLUS HST, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022.

THAT THE BOARD RECEIVE THE REPORT REGARDING EXTRAS/CLAIMS FOR THE ST. PATRICK CATHOLIC ELEMENTARY SCHOOL AND CHILD CARE CENTRE CONSTRUCTION PROJECT, DATED NOVEMBER 1, 2022.

MOVER: Mr. T. Iorio

SECONDER: Mr. M. Valvasori

CARRIED

xiv) Approval of 2022/23 Terms and Conditions for Catholic Principals Council-(CPCH) for Secondary Principals and Vice-Principals

MOTION:

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE THE RECOMMENDED AMENDMENTS TO THE TERMS & CONDITIONS DOCUMENT FOR SECONDARY PRINCIPALS AND VICE-PRINCIPALS OF THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD, AS PRESENTED IN THE REPORT DATED NOVEMBER 1, 2022

MOVER: Mr. L. Agro

SECONDER: Mr. P. Homerski

CARRIED

ITEM 6            MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

- a)     Ministry of Education Correspondence-
  - i)     Stephen Lecce, Minister of Education
    - a)     Letter RE: Level Up! Unlock Your Future in Skilled Trades
    - b)     Memo dated October 20, 2022 RE: Release of 2021-22 EQAO Provincial Results & Next Steps in Plan to Catch Up
  
- b)     Ontario Catholic School Trustees' Association (OCSTA) Correspondence – Patrick J. Daly, President, OCSTA
  - i)     Memo dated September 28, 2022 RE: 2022 Report from the CCCB President & letter to Pope Francis on behalf of the Bishops of Hamilton
  - ii)    Memo dated October 4, 2022 RE: 4 Ways to Grow the Church – Word on Fire
  - iii)   Memo dated October 4, 2022 RE: Ministry of Public & Business Service Delivery of Ontario Cyber Security Expert Panel: Report to the Minister of Public & Business Service Delivery of Ontario 2022
  - iv)    Memo dated October 6, 2022 RE: Annual Finance Brief and Meeting with Minister Lecce
  - v)     Memo dated October 11, 2022 RE: Canadian Conference of Catholic Bishops – Pastoral Letter to Young People
  - vi)    Memo dated October 12, 20-22 RE: 2023-2024 Education Funding Consultation
  - vii)   Memo dated October 20, 2022 RE: OCSTA Letter: Local Government Week

MOTION:

THAT ITEMS 6A(IA-B) - 6B(I-VII) BE RECEIVED.

MOVER: Mr. T. Iorio

SECONDER: Mrs. M. Nardini

CARRIED

ITEM 7            PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a)     Special Education Advisory Committee Meeting Minutes of October 6, 2022

Trustee P. Homerski, Committee member, presented the report.

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF OCTOBER 6, 2022 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. J. Baiardo

CARRIED

b) Student Achievement & Well-Being Committee Meeting October 18, 2022

Trustee J. Baiardo, Committee Chairperson, presented the report.

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING OF OCTOBER 18, 2022 BE APPROVED.

MOVER: Mr. J. Baiardo

SECONDER: Mr. P. Homerski

CARRIED

ITEM 8

STAFF REPORTS AND RESOLUTION

a) Awards and Recognition

The Chairperson presented the report and noted the achievements of staff and students.

MOTION:

THAT THE REPORT, RECOGNITION AND AWARDS, DATED NOVEMBER 1, 2022, BE RECEIVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. T. Iorio

CARRIED

b) Administrative Staff Report- Teaching

Mrs. M. Nardini did not vote on this item.

MOTION:

IT IS RECOMMENDED THAT THE RETURN FROM LEAVES AND LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED NOVEMBER 1, 2022 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Baiardo

SECONDER: Mr. J. Valvasori

CARRIED

c) Administrative Staff report- Early Childhood Educators

MOTION:

IT IS RECOMMENDED THAT THE LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED NOVEMBER 1, 2022 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. P. Homerski

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 9      NOTICES OF MOTION

There was none.

ITEM 10      NEW BUSINESS

Chairperson Patrick Daly and Director of Education David Hansen presented the two trustees with the nameplate that marked their spot at the board table throughout their terms of office. Expressing deep words of gratitude to the two trustees, Chairperson Patrick Daly noted that while their length of service varied, in a short period of time Trustee Iorio left a mark on the system. "His commitment to Catholic education has been obvious in everything he's done as a trustee," said Daly. "He set a great example in terms of being prepared and well-informed on the various issues. He's very much respected by his colleague trustees as well as staff and parents across our system." Mr. Iorio thanked members of senior administration and his colleague trustees for their "insights" and support, he expressed his hope "to be back in four years sitting at this table with everybody again."

Of trustee Baiardo, The Chairperson stated Trustee Baiardo always provided outstanding Christian witness and was a tremendous ambassador for Catholic Education. As chair of the Student Achievement and Well-being Committee, he provided faith-filled and strong leadership for many years. He was also instrumental in advancing a number of important initiatives that continue to serve students, including the implementation of the elementary school uniform, his active participation with the Social and Ecological Responsibility in Education (SERE) committee, and his advocacy and leadership in the system-wide plastic water bottle ban. Baiardo was instrumental in seeking justice for Italian Canadians who were arrested and sent to internment camps during the Second World War. Today a plaque in their honour is installed in front of LIUNA Station.

Thanking the Chair for his kind words, Baiardo added that becoming a Catholic school trustee has made him a better Catholic. "Our system makes good Catholics and strengthens our Catholic system," he said. "What's concerning is that once students leave the system, their parish and community involvement seems to end."

B-22-8-10

ITEM 11      ADJOURNMENT/CLOSING PRAYER

Trustee A. D'Intino moved adjournment at 7:06 p.m. and all recited the closing prayer.

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Mr. P.J. Daly  
Chairperson

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Mr. D. Hansen  
Director of Education