

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: February 7, 2023

ITEM 1 OPENING PRAYER

The Chairperson called the meeting to order at 6:52 p.m. Trustee P. Homerski led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriums for the following deceased employees and relatives of employees of the Board: Mr. Teodoro Rivero, Mr. Eugenio Bozzo and Mrs. Sandra Lea Girolametto

ITEM 2 NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS EXCUSING ABSENCE

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mrs. E. Agostino, Mr. A. D’Intino, Mrs. J. Angelini, Mrs. M. Nardini, Mr. P. Homerski, Mr. J. Valvasori, and Mr. M. Valvasori.

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education
Mr. A. Cortina, Chief Information Officer
Mrs. N. Degiuli, Controller of Business Services
Mr. P. Ferrie, Senior Manager, Facility Management Services
Mrs. T. Ferrie, Superintendent of Education
Mr. A. Romano, Superintendent of Human Resources
Mrs. S. Scime, Assistant Superintendent of Education

RECORDING SECRETARY: Mrs. K. Krueger

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

The Chairperson noted that item Approval of 2022/2023 Terms and conditions for the CPCH be item 5 (c) viii

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS AMENDED.

MOVER: Mr. M. Valvasori
SECONDER: Mr. A. D’Intino

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

Mrs. E. Agostino declared a conflict with items 5 (c) viii
Mrs. J. Angelini declared a conflict with item 5 (c) viii
Mr. A. D’Intino declared a conflict with item 5 (c) viii
Mrs. M. Nardini declared a conflict with items 5 (c) viii and 8c)
Mr. M. Valvasori declared a conflict with item 5 (c) viii
Mr. J. Valvasori declared a conflict with item 5 (c) viii

ITEM 5 CONFIRMATION OF MINUTES:

- a) Committee of the Whole Minutes of January 10, 2023 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF THE JANUARY 10, 2023 MEETING BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. L. Agro CARRIED

- b) Board Minutes of January 10, 2023 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF JANUARY 10, 2023 BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mrs. E. Agostino CARRIED

- c) Committee of the Whole Verbal Report of February 7, 2023

- i) Interim Financial Statements

MOTION:

THAT THE REPORT, INTERIM FINANCIAL STATEMENTS – FOR THE PERIOD ENDING DECEMBER 31, 2021, BE APPROVED, AS PRESENTED IN THE REPORT DATED FEBRUARY 7, 2023.

MOVER: Mr. M. Valvasori

SECONDER: Mr. P. Homerski CARRIED

- ii) 2023-2024 Budget Priorities Consultation & Development Process

MOTION:

THAT THE REPORT, 2023/2024 BUDGET CONSULTATION AND DEVELOPMENT PROCESS, BE APPROVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. L. Agro

CARRIED

- iii) 2022-2023 Education Development Charges Financial Statements

MOTION:

THAT THE REPORT, EDUCATION DEVELOPMENT CHARGES FINANCIAL STATEMENT – 2021/2022, BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mrs E. Agostino

CARRIED

- iv) Financial System Upgrade – Sparkrock

MOTION:

THAT THE BOARD APPROVE A 5-YEAR CONTRACT WITH SPARKROCK LTD. FOR SPARKROCK 365 IN THE AMOUNT OF \$117,458 PLUS HST, PLUS THE HIGHER OF 2.5% OR CPI FOR YEARS 2-5, AS PRESENTED IN THE REPORT DATED FEBRUARY 7, 2023.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

- v) ASPEN Student Information System Update

MOTION:

THAT THE REPORT ASPEN STUDENT INFORMATION SYSTEM PROJECT: GO-LIVE UPDATE, DATED FEBRUARY 7, 2023, BE RECEIVED.

MOVER: Mrs. J. Angelini

SECONDER: Mrs. M. Nardini

CARRIED

- vi) Tender Results: Heat Pump replacement at St. Kateri Tekakwitha CES Quote# 4924

MOTION:

THAT THE BOARD AWARD THE PROJECT TO REPLACE THIRTEEN HEAT PUMPS AT ST. KATERI TEKAKWITHA CATHOLIC ELEMENTARY SCHOOL, QUOTE #4924, TO LANCASTER GROUP INC. FOR THE SUM OF \$136,000, PLUS HST, AS PRESENTED IN THE REPORT DATED FEBRUARY 7, 2023.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. E. Agostino

CARRIED

- vii) 2022-2023 School Renewal Allocation & School Condition Improvement Budget

MOTION:

THAT THE BOARD APPROVE THE 2022-23 SCHOOL RENEWAL AND SCHOOL CONDITION IMPROVEMENT CAPITAL BUDGET IN THE AMOUNT OF \$11,985,000 AS PRESENTED IN THE REPORT DATED FEBRUARY 7, 2023.

MOVER: Mr. A. D'Intino

SECONDER: Mrs. E. Agostino

CARRIED

- viii) Approval of 2022/23 Terms and Conditions for Catholic Principals Council (CPCH) for Elementary Principals and Vice-Principals (in camera)

MOTION:

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE THE RECOMMENDED AMENDMENTS TO THE TERMS & CONDITIONS DOCUMENT FOR ELEMENTARY PRINCIPALS AND VICE-PRINCIPALS OF THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD, AS PRESENTED IN THE REPORT DATED FEBRUARY 7, 2023.

MOVER: Mr. P. Homerski

SECONDER: Mr. L. Agro

CARRIED

- ix) Land Exchange agreement between Our Lady of Lourdes Church and Our Lady of Lourdes CES (in camera)

MOTION:

THAT THE BOARD APPROVE THE EXECUTION OF THE OUR LADY OF LOURDES LAND EXCHANGE AGREEMENTS WITH THE ROMAN CATHOLIC EPISCOPAL CORPORATION OF THE DIOCESE OF HAMILTON IN ONTARIO

MOVER: Mr. J. Valvasori
SECONDER: Mrs. J. Angelini

CARRIED

ITEM 6 MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

a) Ontario Catholic School Trustees' Association (OCSTA) Correspondence- Patrick J. Daly, President, OCSTA

- i) Memo dated January 9, 2023 Save the Date – Catholic Education Week Provincial Mass
- ii) Memo dated January 9, 2023 OCSTA Catholic Student Trustees Advisory Council
- iii) Memo dated January 12, 2023 Pope Francis' Message for the 31st World Day of the Sick (Feb 11) Canadian Conference of Catholic Bishops
- iv) Memo dated January 16, 2023 RE: Release of the 2022-2026 Edition of the OESC Good Governance Guide for Trustees
- v) Memo dated January 25, 2023 RE: ON News Release – Ontario Expanding Mental Health Services for Children and Youth in Every corner of the Province
- vi) Memo dated January 27, 2023 RE: Presentations to the OCSTA First Nation Trustees Advisory Council Writer, Advocate and Professor of Native Studies, Dr. Niigaan Sinclair Ministry of Education: Indigenous Education Division
- vii) Memo dated January 31, 2022 RE: June 7th OCSTA Seminar for CDSB Indigenous Leads

b) Ontario Catholic School Trustees Association (OCSTA)- Other

- i) December 23, 2022 OCSTA News Release- OCSTA Ratifies CUPE Central Agreement
- ii) January 26, 2023 News Release OCSTA ratifies OCEW Central Agreement

MOTION:

THAT ITEMS 6A(I-XII) , 6B(I-II) BE RECEIVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. J. Angelini

CARRIED

ITEM 7

PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

a) Special Education Advisory Committee Meeting Minutes of January 12, 2023

Trustee P. Homerski, Committee member, presented the report.

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF JANUARY 12, 2023 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mrs. E. Agostino

CARRIED

b) Religion, Family Life and Faith Formation Committee Meeting Minutes of January 16, 2023

Trustee M. Nardini, Committee member presented the report

MOTION:

THAT THE MINUTES OF THE RELIGION, FAMILY LIFE AND FAITH FORMATION COMMITTEE MEETING OF JANUARY 16, 2023, BE RECEIVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. J. Valvasori

CARRIED

c) Student Achievement and Well-Being Committee Meeting Minutes of January 10, 2023

Trustee P. Homerski, Committee member presented the report

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING OF JANUARY 10, 2023 BE RECEIVED.

MOVER: Mr. P. Homerski
SECONDER: Mr. J. Valvasori

CARRIED

- d) Student Achievement & Well-Being Committee Meeting Minutes of January 24, 2023

Trustee P. Homerski, Committee member presented the report.

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL -BEING COMMITTEE MEETING OF JANUARY 24, 2023 BE RECEIVED.

MOVER: Mr. P. Homerski
SECONDER: Mr. J. Valvasori

CARRIED

ITEM 8 STAFF REPORTS AND RESOLUTION

- a) Awards and Recognition

The Chairperson presented the report and noted the outstanding accomplishments of all staff and students in the report. Trustee Homerski recognized Mrs. Marcuzzi from Corpus Christ for receipt of the robotics award.

MOTION:

THAT THE REPORT AWARDS AND RECOGNITION AS PRESENTED ON FEBRUARY 7, 2023 BE RECEIVED.

MOVER: Mr. P. Homerski
SECONDER: Mr. L. Agro

- b) Administrative Staff Report- Early Childhood Education

MOTION:

IT IS RECOMMENDED THAT THE RETURN FROM LEAVES AND LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED FEBRUARY 7, 2023 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. M. Valvasori
SECONDER: Mrs. M. Nardini

CARRIED

B-23-2-8

c) Administrative Staff report- Teaching

MOTION:

IT IS RECOMMENDED THAT THE LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED FEBRUARY 7, 2023 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

ITEM 9 NOTICES OF MOTION

There was none.

ITEM 10 NEW BUSINESS

There was none.

ITEM 11 ADJOURNMENT/CLOSING PRAYER

Trustee A.D'Intino moved adjournment at 7:04 p.m. and all recited the closing prayer.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education