

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

BOARD MEETING MINUTES

Date: December 6, 2022

ITEM 1      OPENING PRAYER

The Chairperson called the meeting to order at 7:21 p.m. Trustee L. Agro led the opening prayer.

Mr. D. Hansen, Director of Education, offered Memoriums for the following deceased employees and relatives of employees of the Board: Mrs. Jeanette Trotta, Mrs. Angela Giornofelice, and Mr. Giovanni Eterno

ITEM 2      NOTING OF MEMBERS PRESENT & ABSENT, RESOLUTIONS EXCUSING ABSENCE

COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. L. Agro, Mrs. E. Agostino, Mrs. J. Angelini, Mr. A. D’Intino Mrs. M. Nardini, Mr. P. Homerski, Mr. J. Valvasori, and Mr. M. Valvasori.

DIRECTOR OF EDUCATION:      Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

OFFICIALS:

Ms. J. Angiolillo, Superintendent of Education  
Mr. D. DiFrancesco, Superintendent of Education  
Mr. P. Ferrie, Senior Manager, Facility Management Services  
Mrs. T. Ferrie, Superintendent of Education  
Mrs. K. Lazure-Valconi, Employee Assistance Counsellor  
Mr. M. Hucal, Superintendent of Education  
Mrs. T. Kovach, Superintendent of Education  
Mr. A. Romano, Superintendent of Human Resources

RECORDING SECRETARY: Mrs. K. Krueger

ITEM 3      APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED.

MOVER: Mr. A. D’Intino

SECONDER: Mr. M. Valvasori

CARRIED

B-22-9-2

ITEM 4      DECLARATIONS OF INTEREST

Mrs. M. Nardini declared a conflict with Item 8 (b)

ITEM 5      CONFIRMATION OF MINUTES:

- a)      Committee of the Whole Minutes of November 1, 2022 Meeting

MOTION:

THAT THE COMMITTEE OF THE WHOLE MINUTES OF NOVEMBER 1, 2022 MEETING BE APPROVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. A. D'Intino

CARRIED

- b)      Board Minutes of November 1, 2022 Meeting

MOTION:

THAT THE BOARD MEETING MINUTES OF NOVEMBER 1, 2022 BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mrs. J. Angelini

CARRIED

- c)      Inaugural Board Minutes of November 15, 2022

MOTION:

THAT THE INAUGURAL MINUTES OF NOVEMBER 15, 2022 BE APPROVED.

MOVER: Mrs. E. Agostino

SECONDER: Mr. A. D'Intino

CARRIED

- d)      Special Committee of the Whole Minutes of November 29, 2022

Trustees Ellen Agostino and Josie Angelini noted that they had inadvertently neglected to declare a conflict of interest with regard to Item 6 (c) (ii) Ratification of Tentative Local Collective Agreement CUPE Local 3396. The chairperson noted that both trustees promptly spoke with him following a presentation by the OCSTA with regard to conflict of interest. Mrs. Angelini as she has a child who is a supply teacher at another board and Mrs. Agostino as she has relatives that work for the board.

MOTION:

THAT THE SPECIAL COMMITTEE OF THE WHOLE MINUTES OF NOVEMBER 29, 2022 MEETING BE APPROVED.

MOVER: Mr. P. Homerski

SECONDER: Mrs. M. Nardini

CARRIED

e) Special Board Minutes of November 29, 2022

Trustees Agostino and Angelini noted that they have a conflict of interest with Item5 (a) (v) Ratification of Tentative Local Collective Agreement CUPE Local 3396

MOTION:

THAT THE SPECIAL BOARD MEETING MINUTES OF NOVEMBER 29, 2022 BE APPROVED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. M. Valvasori

CARRIED

f) Committee of the Whole Verbal Report of December 6, 2022 Meeting

i) Cyber Security Awareness Training Video Report

MOTION:

THAT THE CYBER SECURITY TRAINING VIDEO AWARENESS REPORT BE RECEIVED, AS PRESENTED IN THE REPORT DECEMBER 6, 2022.

MOVER:

SECONDER:

CARRIED

ii) Broader Sector Procurement Directive

MOTION:

THAT THE REPORT, BROADER PUBLIC SECTOR PROCUREMENT DIRECTIVE, DATED TUESDAY DECEMBER 6, 2022 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mr. A. D'Intino

CARRIED

iii) 2023-2024 Education Funding Consultation

MOTION:

THAT THE REPORT, 2023-24 EDUCATION FUNDING CONSULTATION, DATED TUESDAY DECEMBER 6, 2022, BE RECEIVED.

MOVER: Mr. J. Valvasori

SECONDER: Mrs. J. Angelini

CARRIED

- iv) Ontario School Board Insurance Exchange: General Risk and Insurance Annual Invoice

MOTION:

THAT THE BOARD APPROVE THE ANNUAL OSBIE PREMIUM INVOICE FOR THE POLICY PERIOD JANUARY 1, 2023 TO DECEMBER 31, 2023 IN THE AMOUNT OF \$505,521 PLUS 8% PST

MOVER: Mrs. E. Agostino

SECONDER: Mr. L. Agro

CARRIED

- v) Tender Results – Electrical Upgrades at four sites Quote #4904

MOTION:

THAT THE BOARD AWARD THE CONTRACTS TO UPGRADE ELECTRICAL FACILITIES AT ST. FRANCIS XAVIER CATHOLIC ELEMENTARY SCHOOL (CES), OUR LADY OF LOURDES CES, STS. PETER AND PAUL CES AND BLESSED SACRAMENT CES, QUOTE #4904, TO CAHILL ELECTRIC FOR THE COMBINED SUM OF \$746,507, PLUS HST, AS PRESENTED IN THE REPORT DATED DECEMBER 6, 2022

MOVER: Mr. L Agro

SECONDER: Mrs. M. Nardini

CARRIED

- vi) Construction Change Order for St. James the Apostle CES

MOTION:

THAT THE BOARD APPROVE THE INCREASE OF \$136,021.20, PLUS HST, TO TRP CONSTRUCTION GENERAL CONTRACTORS RESULTING FROM CHANGE ORDER #CO24 FOR THE ST. JAMES THE APOSTLE CATHOLIC ELEMENTARY SCHOOL AND CHILDCARE CENTRE AS PRESENTED IN THE REPORT DATED DECEMBER 6, 2022.

MOVER: Mr. L. Agro  
SECONDER: Mrs. M. Nardini

CARRIED

- vii) Annual Policy Review and Approval Policies H.M. 07 & H.M. 13

MOTION:

THAT THE ANNUAL POLICY REVIEW AND APPROVAL:  
H.M.07 HEALTH AND SAFETY OF EMPLOYEES AND H.M.13  
EMPLOYEE VIOLENCE IN THE WORKPLACE PREVENTION AND  
RESPONSE POLICIES BE REFERRED TO EMPLOYEE GROUPS  
FOR CONSULTATION AND BROUGHT BACK TO THE POLICY  
REVIEW COMMITTEE.

MOVER: Mr. J. Valvasori  
SECONDER: Mr. P. Homerski

CARRIED

- ix) Business Continuity and Disaster Recovery Plan (in camera)

MOTION:

THAT THE BUSINESS CONTINUITY AND DISASTER RECOVERY  
PLAN BE APPROVED, AS PRESENTED IN THIS REPORT DATED  
DECEMBER 6, 2022

MOVER: Mr. M. Valvasori  
SECONDER: Mrs. J. Angelini

CARRIED

- x) 2021-2022 Annual Investment Report (in camera)

MOTION:

THAT THE REPORT 2021-2022 ANNUAL INVESTMENT REPORT  
BE APPROVED.

MOVER: Mr. A. D'Intino  
SECONDER: Mrs. E. Agostino

CARRIED

- xi) Approved Pre-Qualification List- Secondary Vice- Principal  
(in camera) (hand-out)

MOTION:

THAT THE APPOINTMENT OF ELISSA CHERUBINI, REMO  
PRESUTTI, EMIDIO SANTRONI AND PAUL TAYLOR TO THE PRE-  
APPROVED LIST FOR THE POSITION OF SECONDARY VICE-  
PRINCIPAL FOR THE PERIOD ENDING JUNE 30, 2024 BE  
RECEIVED.

MOVER: Mrs. J. Angelini  
SECONDER: Mrs. M. Nardini

CARRIED

ITEM 6

MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF  
OF COMMUNICATIONS, PETITIONS AND DELEGATIONS ITEMS

- 6a) Ministry of Education Correspondence-
  - i) Steven Lecce, Minister of Education
    - a) Memo dated October 28, 2022 RE: O. Reg. (Electronic Meetings & Meeting Attendance – Physical Attendance Requirements)
- b) Ontario Catholic School Trustees' Association (OCSTA) Correspondence – Patrick J. Daly, President, OCSTA
  - i) Memo dated October 28, 2022 RE: Canadian Conference of Catholic Bishops – Communique for the Continental Stage of the Synod
  - ii) Memo dated October 28, 2022 RE: Catholic DSB Initiative in Support of National Day for Truth & Reconciliation & Orange Shirt Day
  - iii) Memo dated October 31, 2022 RE: OCSTA Statement in Response to Introduction of Labour Legislation
  - iv) Memo dated November 1, 2022 RE: Updated Copyright Matters Information
  - v) Memo dated November 4, 2022 RE: Supporting Canadian Parents in Accessing Catholic Education for their Children through the Toonies for Tuition Fundraising Campaign
  - vi) Memo dated November 8, 2022 RE: Vacancies on the OCSTA Board of Directors
  - vii) Memo dated November 9, 20-22 RE: Legislative Update
  - viii) Memo dated November 11, 2022 RE: ON News Release – Ontario Strengthening Holocaust Education to Counter Rising Antisemitism
  - ix) Memo dated November 14, 2022 RE: ON News Release – Ontario Delivers Progress Report and Advances its Plan to Build & Financial Accountability Office of Ontario – MOE Spending Plan Review

- x) Memo dated November 15, 2022 RE: Catholic Education Week – April 30-May 5, 2023 “Catholic Education: We Are Many, We Are One”
- xi) Memo dated November 17, 2022  
RE: Survey: Christian Service & Pastoral Care
- xii) Memo dated November 17, 2022 RE: 2023-2024 GSN Submission – November 11, 2022
- xiii) Memo dated November 22, 2022 RE: Legislative Update
- xiv) Memo dated November 23, 2022 RE: Presidential Address by Most Reverend José Gomez
- xv) Memo dated November 24, 2022 RE: ON News Release – Ontario Preparing More Students for Careers in the Skilled Trades

MOTION:

THAT ITEMS 6A(I) (A), 6B(I-XV) BE RECEIVED.

MOVER: Mr. M. Valvasori

SECONDER: Mr. L. Agro

CARRIED

ITEM 7

PRESENTATION OF REPORTS OF STANDING COMMITTEES AND DISCUSSION OF REPORT

- a) Special Education Advisory Committee Meeting Minutes of October 6, 2022

Trustee P. Homerski, Committee member, presented the report.

MOTION:

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING OF NOVEMBER 10, 2022 BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mrs. M. Nardini

CARRIED

- b) Student Achievement & Well-Being Committee Meeting November 29, 2022

Trustee P. Homerski, Committee Chairperson, presented the report.

MOTION:

THAT THE MINUTES OF THE STUDENT ACHIEVEMENT AND WELL-BEING COMMITTEE MEETING OF NOVEMBER 29, 2022 BE APPROVED.

MOVER: Mr. P. Homerski

SECONDER: Mrs. M. Nardini

CARRIED

ITEM 8

STAFF REPORTS AND RESOLUTION

a) Awards and Recognition

The Chairperson presented the report and noted the achievements of staff and students.

MOTION:

THAT THE REPORT, RECOGNITION AND AWARDS, DATED DECEMBER 6, 2022, BE RECEIVED.

MOVER: Mr. J. Valvasori

SECONDER: Mr. P. Homerski

CARRIED

b) Administrative Staff Report- Teaching

Mrs. M. Nardini did not vote on this item.

MOTION:

IT IS RECOMMENDED THAT THE RETURN FROM LEAVES AND LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED DECEMBER 6, 2022 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mr. J. Valvasori

SECONDER: Mr. P. Homerski

CARRIED

c) Administrative Staff report- Early Childhood Educators

MOTION:

IT IS RECOMMENDED THAT THE LEAVES OF ABSENCE OF STAFF NAMED IN THE REPORT DATED DECEMBER 6 1, 2022 BE APPROVED. RECOMMENDATION FOR THE HIRING OF STAFF IS SUBJECT TO THE COMPLETION OF THE CRIMINAL REFERENCE CHECK PROCEDURES IN ACCORDANCE WITH THE BOARD POLICY.

MOVER: Mrs. J. Angelini  
SECONDER: Mr. M. Valvasori

CARRIED

ITEM 9      NOTICES OF MOTION

There was none.

ITEM 10      NEW BUSINESS

There was none.

ITEM 11      ADJOURNMENT/CLOSING PRAYER

Trustee A. D’Intino moved adjournment at 7:36 p.m. and all recited the closing prayer.

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Mr. P.J. Daly  
Chairperson

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Mr. D. Hansen  
Director of Education